



**THE CORPORATION OF THE TOWNSHIP OF BONFIELD
REGULAR MEETING OF COUNCIL
February 11th, 2025**

PRESENT: Narry Paquette, Chair Jason Corbett
Donna Clark Dan MacInnis
Steve Featherstone

STAFF PRESENT: Andrée Gagné, Deputy Clerk-Treasurer
Alex Hackenbrook, Public Works Manager
Nicky Kunkel, CAO Clerk-Treasurer

1. Call to Order

Motion 1

Moved by Councillor MacInnis

THAT this meeting be opened at 7:00 p.m.

Seconded by Councillor Featherstone

Carried

2. Adoption of Agenda

Motion 2

Moved by Councillor Corbett

THAT the agenda presented to Council and dated the 11th day of February 2025, be adopted as prepared.

Seconded by Councillor Featherstone

Carried

3. Disclosure of Pecuniary Interest – None for this session

4. Adoption of Previous Minutes

Motion 3

Moved by Councillor Clark

THAT the Minutes of the Regular Council Meeting of January 28th, 2025 be adopted as circulated.

Seconded by Councillor MacInnis

Carried

5. Presentation & Delegations – None for this session

6. Question Period – None for this session



7. Staff Reports

7.a Report from the Deputy Clerk-Treasurer – Statement of 2024 Remuneration & Expenses

Motion 4

Moved by Councillor Featherstone
WHEREAS Section 284 of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, requires that the Treasurer of a Municipality shall in each year on or before March 31st provide to the Council of the Municipality an itemized statement on remuneration and expenses paid in the previous year; BE IT HEREBY RESOLVED THAT Council for the Corporation of the Township of Bonfield accepts the 2024 Statement of Remuneration and Expenses itemized for each Member of Council and Members of Local Boards and Committees, as submitted.

Carried

8. Adoption of Committee Minutes/ Motions

Corporate Services

Motion 5

Moved by Councillor MacInnis
WHEREAS the Corporate Services Committee received the information and estimates from Antoine Boucher, Municipal Engineer for Trunk Road Bridge Replacement; AND WHEREAS the Committee recommends that Trunk Road Bridge be considered for replacement in the 2025 Municipal Budget deliberations; BE IT HEREBY RESOLVED THAT Council approves of this recommendation.

Carried

Motion 6

Moved by Councillor Corbett
WHEREAS the Corporate Services Committee accepted the Pinchin Investigation of Mould Growth; AND WHEREAS the Committee recommends to Council to move forward with DKI Contracting to remove the mould damage at the Public Works Shop; AND FURTHER THAT the recommendations of the Chief Building Official be completed and staff continue to obtain quotes to remediate the damage; BE IT HEREBY RESOLVED THAT Council approves of this recommendation.

Carried

Motion 7

Moved by Councillor MacInnis
WHEREAS the Corporate Services Committee recommends to Council to consider the following the priorities for infrastructure improvements in the 2025 budget:
1. Development Road
2. Trunk Road Bridge
3. Gravel Program
BE IT HEREBY RESOLVED THAT Council approves of this recommendation.

Carried



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Motion 8

Moved by Councillor Clark
WHEREAS the Corporate Services Committee received the quotes for the backhoe sweeper attachment; AND WHEREAS the Committee recommends that the submission from RJ Mac in the total amount of \$18,040 plus HST be accepted; BE IT HEREBY RESOLVED THAT Council approves of this recommendation.
Seconded by Councillor Featherstone
Carried

Motion 9

Moved by Councillor Corbett
WHEREAS the Corporate Services Committee recommends to Council to authorize staff to begin consultations with architects to review the layout of the municipal office with a focus on safety and efficiency; BE IT HEREBY RESOLVED THAT Council approves of this recommendation.
Seconded by Councillor MacInnis
Carried

Planning

Motion 10

Moved by Councillor Corbett
WHEREAS the Planning Advisory Committee recommends to Council that Consent Application B2/2025, Koscielny, for 2 new lots, be approved; BE IT HEREBY RESOLVED THAT Council approves this recommendation along with the conditions and notes as set out on the attached Decision of Approval Authority Form.
Seconded by Councillor Featherstone
Carried

9. Items for Council Discussion – None for this session

10. Resolutions to be Considered for Adoption

10.a By-law 2025-13 By-law – To Appoint a Fire Chief

Motion 11

Moved by Councillor Featherstone
THAT Council for the Township of Bonfield hereby adopts By-Law 2025-13, being a by-law to appoint a Fire Chief for the Township of Bonfield, as presented and is considered read three times and passed this 11th day of February, 2025.
Seconded by Councillor MacInnis
Carried

10.b 2025-14 By-law - Community Emergency Preparedness Grant Agreement

Motion 12

Moved by Councillor Clark
THAT Council for the Township of Bonfield hereby adopts By-Law 2025-14, being a by-law to enter into an agreement with the Province of Ontario for Emergency Communications Improvements, as presented and is considered read three times and passed this 11th day of February, 2025.
Seconded by Councillor Featherstone
Carried



11. Correspondence

Motion 13

Moved by Councillor MacInnis

Seconded by Councillor Featherstone

THAT Council receives the Correspondence circulated with the Agenda of February 11, 2025.

Carried

Motion 14

Moved by Councillor Clark

Seconded by Councillor Corbett

THAT the following: Donna Clark and Steve Featherstone be approved to attend the Northeastern Fire Education Conference in Huntsville on March 27-30, 2025; AND THAT all expenses be paid accordingly.

Carried

Motion 15

Moved by Councillor Corbett

Seconded by Councillor Clark

THAT the following: Donna Clark and the CAO be approved to attend the AMO Annual Conference in Ottawa on August 17-20, 2025; AND THAT all expenses be paid accordingly.

Carried

12. Closed Session – None for this session

13. Confirmatory By-Law

Motion 16

Moved by Councillor Corbett

Seconded by Councillor Featherstone

THAT the Council for the Township of Bonfield hereby adopts By-Law 2025-12 to confirm the proceedings of Council from January 28th, 2025 to February 11th, 2025, as presented and is considered read three times and passed this 11th day of February, 2025.

Carried

14. Adjournment

Motion 17

Moved by Councillor Corbett

Seconded by Councillor Clark

THAT this meeting be adjourned at 7:42 p.m.

Carried

MAYOR



THE CORPORATION OF THE TOWNSHIP OF BONFIELD
February 11, 2025

CLERK